



HOUSING AUTHORITY OF THE CITY OF CHARLESTON

550 MEETING STREET, CHARLESTON, SOUTH CAROLINA 29403

TELEPHONE (843) 720-3970 FAX # (843) 720-3977 TDD (843) 720-3685

Donald J. Cameron, *NAHRO Fellow, President & CEO*

REQUEST FOR PROPOSALS

Job Name: Annual Financial Audit

Job Number: 180731

The Housing Authority of the City of Charleston is seeking proposals from accounting firms to perform its Annual Financial Audit and prepare agreed-upon procedures and prepare an Independent Accountant's Report as described in the RFP. Term: two years, beginning with the fiscal year ending September 30, 2018 with three one-year options.

Evaluation Criteria: Relevant experience 20%; Method for providing the requested services 15%; Qualifications 15%; Relevant training 15%; Continuity of staff 10%; Ability to meet the time requirements 10%; cost 10%; Minority business enterprises participation 5%.

One original and two copies of the Proposal should be submitted no later than 12:00 Noon on Friday, July 13, 2018 to The Housing Authority of the City of Charleston, Attention Priscilla Waring Lee, Procurement/Contracts Manager, 550 Meeting Street Room 232 Charleston, SC 29403. Inquiries may be directed to Mrs. Lee at the above address, by telephone (843) 720-5345 or email pml@chacity.org. Late responses will not be accepted.

This contract will obligate the contractor not to discriminate as mandated by the Davis-Bacon Act and Section 3 of the Housing and Urban Development Act of 1968. The Housing Authority of the City of Charleston encourages women and minority owned businesses to participate in its on-going purchasing of goods and services.

CHA reserves the right to wave irregularities and to reject any and all proposals.

Donald I. Cameron, President & CEO

2009
NATIONAL AWARD OF MERIT
NATIONAL ASSOCIATION OF HOUSING
AND REDEVELOPMENT OFFICIALS

2000
HOUSING ACHIEVEMENT AWARD
S. C. STATE HOUSING FINANCE
AND DEVELOPMENT AUTHORITY

1999
SECRETARY'S COMMENDATION
U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT

1991-98
CERTIFICATE OF EXCELLENCE
IN MANAGEMENT OPERATIONS
U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT

1997
FOUNDERS AWARD
HISTORIC CHARLESTON FOUNDATION

1994
SUSTAINED PERFORMANCE AWARD
U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT

1989, 1990, 1997
CAROLOPOLIS AWARD
PRESERVATION SOCIETY
OF CHARLESTON

1991
SPECIFIC ACTIVITY AWARD
U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT

1991
HONOR AWARD
AMERICAN INSTITUTE OF ARCHITECTS

1988
AWARD FOR NATIONAL EXCELLENCE
U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT

1986
HONOR AWARD
AMERICAN INSTITUTE OF ARCHITECTS

1985
AWARD FOR
DESIGN EXCELLENCE
PRESIDENT RONALD REAGAN

1985
HONOR AWARD
NATIONAL ASSOCIATION OF HOUSING
AND REDEVELOPMENT OFFICIALS

1984
FEDERAL DESIGN
ACHIEVEMENT AWARD
NATIONAL ENDOWMENT
FOR THE ARTS

Celebrating 75 Years of Service

Organized May 5, 1935

