

Job# 180628  
RFQ Architectural and Engineering Services  
Indefinite Delivery/Indefinite Quantity Contract

The Housing Authority of the City of Charleston (CHA) will receive qualifying documentation from Architect and Engineer firms interested in Indefinite Delivery/Indefinite Quantity (IDIQ) contracts to provide engineering and architectural services at various CHA locations. Multiple IDIQ contracts may be awarded.

The selected firms may be required to provide professional services to support the design and construction of new facilities as well as extensive renovations of single and multi-family residences that may include HUD Residential Assistance Demonstration requirements. Engineering requirements includes electrical, mechanical, structural, and civil applications.

Proposal package (three complete sets) must be submitted to The Housing Authority of the City of Charleston, 550 Meeting Street Room 232, Charleston, SC 29403 no later than 2:00 p.m. on Tuesday, June 12, 2018. After this deadline, no other proposals or modifications to previously submitted proposals packages will be accepted.

Information request for the proposal package and other inquiries may be directed to Priscilla Waring Lee, Procurement & Contracts Manager; email [pml@chacity.org](mailto:pml@chacity.org); phone (843) 720-5345; Fax (843) 973-3481 or to the address listed above.

Proposal packages submitted will be evaluated by a CHA selected committee. The evaluation criteria are as follows: Prior experience providing A& E services under HUD Residential Assessment Development (RAD) 20%; Experience on similar projects for Public Housing Agencies Similar to CHA 20%; Qualifications and expertise of personnel 15%; Price/Cost Proposal 15%; Overall team approach towards the provision of comprehensive Architectural/Engineering and Construction Contract Administrative services including completeness and general response 15%; Availability of the Consultant(s) for on-site consultation including attendance of regular Board Meetings when needed 10%; Section 3, MBE/WBE plan 5%.

This contract is federally assisted; and will obligate the awardee not to discriminate in employment practices as mandated by the Davis-Bacon Act and Section 3 of the Housing and Urban Development Act of 1968. Minority and women owned business are encouraged to respond. CHA reserves the rights to retain all proposal packages submitted and use any idea in a package regardless of whether the package is selected. The Housing Authority reserves the right to waive irregularities and to reject any and all proposals.

Donald J. Cameron, NAHRO Fellow, President & CEO