

Job# 180625

RFP for Rental Assistance Demonstration (RAD) Physical Condition Assessment

The Housing Authority of the City of Charleston (CHA) is requesting proposals from qualified consultants for the completion of HUD's Rental Assistance Demonstration (RAD) Physical Condition Assessment, as required by HUD's Rental Assistance Demonstration Program at various CHA properties.

**Deliverables timeframe/Milestones: Completed within 120 days. (Draft Version of the Physical Needs Assessment (PNA) within ninety (90) days after the effective date of the Notice to Proceed. Final version within thirty (30) days after receipt of comments on the draft version).**

Qualifications package (three complete sets) must be submitted to The Housing Authority of the City of Charleston, 550 Meeting Street-Room 232, Charleston, SC 29403 no later than 2:00 p.m. on Tuesday, June 12, 2018. After this deadline, no other proposals or modifications to previously submitted proposals packages will be accepted.

Information request for the proposal package and other inquiries may be directed to Priscilla Waring Lee, Procurement & Contracts Manager; email [pml@chacity.org](mailto:pml@chacity.org); phone (843) 720-5345; Fax (843) 973-3481 or to the address listed above.

Qualification packages submitted will be evaluated a CHA selected committee. The evaluation criteria is as follows: Experience 30 points; Qualifications 20 points; Quality of proposed Assessment 20 points pricing 20 points; Section 3, MBE/WBE plan 10 points.

This contract is federally assisted; and will obligate the awardee not to discriminate in employment practices as mandated by the Davis-Bacon Act and Section 3 of the Housing and Urban Development Act of 1968. Minority and women owned business are encouraged to respond. CHA reserves the rights to retain all qualifications packages submitted and use any idea in a package regardless of whether the package is selected. The Housing Authority reserves the right to wave irregularities and to reject any and all proposals.

Donald J. Cameron, NAHRO Fellow, President & CEO